



Constitution

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1. Identity and location

1.1 The association shall be called the "Cricket Switzerland" and shall be based in Berne. The postal address may differ.

1.2 Cricket Switzerland is an association conforming to article 60ff of the Swiss Civil Code.

2. Purpose and Objectives

2.1 Cricket Switzerland is committed to the encouragement and promotion of cricket throughout Switzerland in accordance with the Laws of Cricket, the 'Spirit of Cricket' as described therein, and in the best traditions of sporting behaviour generally.

2.2 Officials' actions conform to the highest standards of honesty, impartiality, equity, and integrity when discharging their duties and responsibilities.

2.3 Ethics

a. Cricket Switzerland is committed to clean, respectful, fair play and efficient sport. It applies these values by showing respect for others and by acting and communicating in a transparent manner. The same applies to its organs and members. Cricket Switzerland recognizes the current Swiss Olympic "Charter of Ethics" of sport and disseminates the principles in its clubs.

b. Doping is contrary to the fundamental principles of sport as well as to medical ethics and poses a health risk. For these reasons, doping is prohibited. Cricket Switzerland and its members are subject to the Swiss Olympic Doping Statute (hereinafter "Doping Statute") and other specified documents. Doping means any violation of the articles 2.1 and following of the Doping Statute.

c. Cricket Switzerland is subject to the Statutes on Ethics of Swiss sport. The Statutes on Ethics apply to the federation itself, to its staff, to members of its organs, its members, organizations subordinate to it (e.g., affiliated federations, regional or cantonal, sections), its clubs as well as the organs, members, staff, athletes, coaches, supervisory staff, doctors, and their officials. Cricket Switzerland ensures that its direct and indirect members (e.g., affiliated, regional or cantonal federations, sections, clubs) shall also incorporate the rules and impose them on their members, staff, and their agents.

d. Alleged violations of the applicable anti-doping provisions and the relevant Statutes are the subject of an investigation by Swiss Sport Integrity. The Disciplinary Chamber of Sport (hereinafter

"the Disciplinary Chamber") is competent to judge and sanction violations found of the applicable anti-doping provisions and the relevant Statutes. The Disciplinary Chamber applies its rules of procedure and pronounces sanctions provided for in the Statute concerning Doping, the rules of the international federation possibly competent or the Statutes in matters of ethics. Any decision of the Board may be appealed to the Court of Arbitration for Sport (CAS), at the exclusion of any recourse to ordinary courts, within 21 days of receipt of the reasoned decision of the Disciplinary Chamber.

- 2.4 Cricket Switzerland abides by its anti-corruption code and adopts and abides by any other regulation as may be required by Swiss Olympic and/or the International Cricket Council (ICC) and ensures compliance with such codes and regulations by its members.

2.5 The objectives of Cricket Switzerland are:

- a. to best represent the interests of its membership, and to liaise between them and the Switzerland federal sporting authorities, ICC, Swiss Olympic and other sporting authorities as the case may be.
- b. to oversee national men's, women's and youth development schemes administered either directly or through its member organisations.
- c. to appropriately allocate funds received in the form of support grants for:
 - i. Youth development projects.
 - ii. Women's development
 - iii. Coaching programmes.
 - iv. Umpire and scorer training courses.
 - v. Support to Member organisations for improving facilities for cricket.
- d. to conduct cricket competitions and tournaments and related events for the benefit of its membership set out in the National Development Plan; and
- e. to organise and manage Swiss national men's, women's, and youth teams for participation in matches and tournaments at an international level.

3. Membership

3.1 Cricket Switzerland membership shall consist of Full, Associate and Affiliate members and shall be open to all clubs and organisations based in Switzerland, and in neighbouring regions, provided always that such clubs and organisations meet the specified eligibility criteria detailed in Appendix A to this Constitution.

3.2 Members of Cricket Switzerland shall sign a written declaration that they agree to abide by and shall continue to adhere to this Constitution.

3.3 Clubs or organisations or other entities that apply for Cricket Switzerland membership shall be admitted, provided that they satisfy the conditions of admission to Cricket Switzerland membership detailed in Appendix A, which are an integral part of the present article.

4. Subscriptions

4.1 Subscriptions are defined as the dues paid by a member club or organisation (hereinafter referred to as 'Subscriptions') such as membership fees, competition participation fees, player registration fees, umpire registration fees, mandatory match ball costs, and any other fees as the AGM may from time to time approve.

4.2 The Cricket Switzerland annual Subscriptions shall be determined at the Annual General Meeting, (hereinafter referred to as 'AGM') each year. Subscriptions are due by 31 March each year.

4.3 Failure to pay the required Cricket Switzerland Subscriptions by the due date may result in the defaulting member(s) being excluded from Cricket Switzerland and all its activities including voting rights at subsequent AGMs and Council Meetings.

5. General Meetings and subsidiary bodies of Cricket Switzerland

5.1 The permanent bodies of Cricket Switzerland are:

- a. The annual general assembly of members at AGMs and the Extraordinary General Meetings (hereinafter referred to as 'EGM').
- b. The Council.
- c. The Executive Committee

5.2. Meetings of all bodies may be conducted physically, remotely or as a combination of both.

6. Role and Functions of the Annual General Meeting

6.1 The Role and Functions of the Annual General Meeting are:

- a. Approval of the annual reports of the Executive Committee members.
- b. Approval of the financial accounts of the previous year and the report of the Auditors.
- c. Discharge the outgoing Executive from their obligations.
- d. Approval of amendments to the Constitution.
- e. Election of the members of the new Executive Committee and the Auditors.
- f. Election of the members of the Competitions Committee.
- g. Election of the members of the International Selection Committee.
- h. Approval of the annual Subscriptions in article 4.1 above.
- i. Approval of the budget for the current year.
- j. Debate and vote on proposals submitted to the agenda of the AGM.
- k. Approval of the admission of Full, Associate or Affiliate members.
- l. Approval of the National Development Plan
- m. Consideration and decision on any other issues for which the AGM is competent; and
- n. Dissolution of the organisation in accordance with its Constitution.

7. The Annual General Meeting

7.1 The AGM shall be held no later than the end of February in each year.

7.2 The President shall decide the date and place following consultation with the Executive Committee. The AGM shall be notified formally to the membership by the Secretary in writing at least 14 days before the meeting date.

7.3 Each Full member may be represented at an AGM or an EGM by two delegates, however, each Full member will be entitled to one vote only per motion.

7.4 Nominations for election to the Executive Committee and proposals for the agenda of the AGM must reach the Secretary, in writing, by 31 December prior to the AGM. Nominations for the Executive Committee may be taken from the floor on the day of the AGM.

7.5 The order of the proceedings at an Annual General Meeting shall be to:

- a. Adopt the Minutes of the previous AGM or EGM.
- b. Approve the annual reports of the Executive Committee members.

- c. Approval of the accounts of the previous year.
- d. Approve the Auditors' reports.
- e. Discharge the outgoing Executive from their obligations.
- f. Approve amendments to the Constitution.
- g. Elect the members of the new Executive Committee.
- h. Elect the Auditors.
- i. Elect the members of the Competitions Committee.
- j. Approve the annual Subscriptions specified in article 4,1 above.
- k. Approve the budget for the forthcoming year.
- l. Consider and decide on applications for Full, Associate or Affiliate membership.
- m. Approve the National Development Plan.
- n. Debate and vote on proposals submitted to the agenda of the AGM.

7.6 Motions received from the floor shall be taken under "any other business".

7.7 The Cricket Switzerland President shall be the Chairman at an AGM or EGM. In the case of his or her absence the Vice President shall replace him or her. In the absence of both, an acting Chairman shall be elected for the purpose of conducting the business of that AGM or EGM only.

7.8 The quorum shall be one-third of those members entitled to vote. (Vide Art. 7.3).

7.9 Voting at an AGM or EGM shall be carried by a simple majority of those members present & voting, except where otherwise stated.

7.10 The members of the Executive Committee shall have no voting rights unless they are the sole representatives of their members present.

7.11 Associate and Affiliate members may be represented but shall have no voting rights.

7.12 In the event of a tie, the Chairman shall have a casting vote.

8. The Extraordinary General Meeting

8.1 The Secretary shall summon an EGM of Cricket Switzerland at either the request of the AGM, the Executive Committee, or upon receipt of a written, signed request by at least one-third of the Full members. In all cases the purpose/s of the EGM shall be stated by the proponents. Such a meeting shall be held not later than six weeks after the receipt of such a request.

8.2 Members shall be notified of the date, venue, and agenda of the EGM at least 14 days in advance of the meeting.

8.3 The agenda of an EGM, once fixed, shall not be altered.

8.4 The quorum shall be one half of the Full membership.

8.5 All decisions taken by an EGM shall be carried by two-thirds of Full members present and voting.

8.6 The EGM shall abide by the relevant rules applicable to an AGM.

9. The Council

9.1 Between AGM's the business of Cricket Switzerland shall be administered by a Council, which shall consist of:

- a. the members of the Executive Committee.
- b. one member, nominated to the Council, from each Full member.
- c. such other officers as the AGM shall elect as and when required.

9.2 The Council shall be responsible for:

- a. All business relating to the Cricket Switzerland Competitions Program, including the Competition(s) format.
- b. Approval of competition balls. Consideration shall be given to cost, and durability aligned with the competition requirements (i.e., 10 or 20 or 40 overs-matches), and other factors such as ball colour (visibility). Use of competition balls so approved shall be mandatory for use by all members. for the forthcoming season.
- c. Preparing action programmes and recommendations at the direction of and for the approval of the AGM.
- d. Approval of changes to Competitions rules.
- e. Noting the then current Balance Sheet and progress against the annual budget.
- f. Noting progress against the National Development Plan and other action plans as determined by the AGM.

9.3 The Council shall meet at least once each year after the AGM. Additional meetings shall be convened as and when deemed necessary by, either by the Executive Committee, or upon written demand of at least one-third of the Full members.

9.4 Council members (vide article 9.1) shall be given at least two weeks' prior notice of Council meetings and shall be notified of the business for discussion.

9.5 The Cricket Switzerland President shall chair Council and Executive Committee meetings, but in his or her absence the Vice President shall replace him or her; in the absence of both, an acting Chairman shall be elected for the purpose of conducting the business of that Council meeting only.

9.6 The quorum shall be one-third of those Full Members entitled to be present (vide Art. 9.1. b).

9.7 All decisions shall be carried by a simple majority of those present and voting. The Members of the Executive Committee shall have no voting rights unless they are the sole representatives of their respective clubs present. In the event of a tie, the Chairman shall have a casting vote.

9.8 Associate and Affiliate members may be represented at Council meetings with observer status only, unless requested by the Chairman to participate actively, but without voting rights.

9.9 The Cricket Switzerland Council shall appoint any such sub-Committees as it considers necessary.

10. The Executive Committee

10.1 The Executive Committee shall be composed of:

The President,
 The Vice-President,
 The Honorary Secretary,
 The Honorary Treasurer,
 The Chairman of the Competitions Committee,
 The International Match Manager,
 The Youth Development Officer,
 The Sponsorship Coordinator,
 The Publicity Coordinator, and
 The Women's Cricket Development Officer

10.2 The AGM may decide to admit additional members to the Executive Committee for one year if this beneficial to the interests of Cricket Switzerland. Such members shall have the same voting rights as the other members.

10.3 The Executive Committee shall meet as often as is necessary, and shall be responsible for:

- a. Managing and administering the affairs of Cricket Switzerland, including its day-to-day business;
- b. Deciding on all questions related to Cricket Switzerland and for which the Constitution and/or Swiss law does not provide otherwise;
- c. Executing action programs and implementing the decisions passed by the AGM, EGM or the Council;
- d. Formulating proposals for the attention of the AGM, preparing and placing on the agenda of all questions to be dealt with at the AGM;
- e. Establishing and maintaining relations with the Switzerland Federal Sport-Amt, ICC, Swiss Olympic, other sporting authorities and the media;
- f. Planning and organizing home international matches involving Cricket Switzerland representative teams in collaboration with the host club.
- g. Monitoring and reviewing progress against the National Development Plan and/or other action plans as determined by the AGM, including implementation of necessary corrective actions.
- h. Permissioning of non-Cricket Switzerland managed events hosted within Switzerland, whether organized by Cricket Switzerland members or other entities. Such permission (written) is not to be unreasonably withheld.

10.4 The Executive Committee shall be elected at the AGM and shall serve a term of one year. Executive Committee members shall be individual members of Full or Associate members. The members shall be eligible for re-election.

10.5 The President shall convene and chair the Executive Committee meetings. He or she shall have an ordinary vote on the Executive Committee and whenever votes are equal, he or she shall exercise a casting vote.

10.6 The President may request the Vice President or the Secretary or Treasurer to act on his or her behalf during his or her absence.

10.7 The Executive Committee may appoint other officers if necessary, during the then current season for specific purposes, but without the right to vote.

10.8 The Executive Committee may create sub-committees and delegate to them specific tasks and responsibilities. The Executive Committee retains ultimate responsibility for all decisions taken by the sub-committees.

11. Finances

11.1 The Cricket Switzerland financial year shall be concurrent with the calendar year.

11.2 Cricket Switzerland shall be financed by Subscriptions, donations and other means determined by the AGM.

11.3 The Honorary Treasurer shall ensure that accounts are kept in proper order.

11.4 All applications for grants (vide Art. 2 d) shall be submitted to the Executive for preliminary discussion.

11.5 All Cricket Switzerland monies available for investment shall, after ratification at the AGM, be applied for this purpose in a manner just and secure. The Executive Committee shall be responsible for any such proposal.

11.6 All expenses beyond budgeted expenditure (e.g., tours, visiting teams, donations, receptions, legal expenses, and equipment purchase) which exceed CHF1,000. - shall require prior written authorization of the Executive Committee.

11.7. The President and Honorary Treasurer jointly are authorised to sanction expenses up to CHF1,000.

11.8 All payments made from the bank account of Cricket Switzerland shall require dual authorization of two officers of the Executive Committee, nominally the President, the Honorary Treasurer and/or the Vice President (including their deputies as may have previously been notified to the Executive Committee in writing).

12. Application of Funds

12.1 The funds of Cricket Switzerland shall be applied as follows:

- a. The income and property of Cricket Switzerland whencesoever derived shall be utilized towards the promotion of the objectives as set forth in Art. 2 of this Constitution.
- b. Cricket Switzerland shall not secure the services of any salaried officers unless previously sanctioned at an AGM.
- c. Services rendered to Cricket Switzerland by all those holding office, other than reasonable expenses relating to travel and such other direct costs as incurred in performance of official duties, shall be on a voluntary basis in the best interests of cricket.
- d. The funds of Cricket Switzerland shall additionally be used for
 - i. the base operating costs of Cricket Switzerland (e.g., insurance, communications fees, bank charges, professional services).
 - ii. match expenses (ball, grounds & refreshments) for competitions finals, Cricket Switzerland hosted tournaments and all Cup and International matches.
 - iii. Reimbursement of applicable match fees and travel expenses incurred by umpires and other officials.
 - iv. other direct expenses (e.g., telephone calls, stationery, postage, reasonable travel expenses, stock purchases for the purpose of resale to members).
 - v. other miscellaneous expenses, subject also to prior AGM approval if comprising a single charge in excess of CHF 1,000.

13. Amendments to the Constitution

13.1 Proposals to amend this Constitution shall either be filed by the Executive Committee or by a Full Member.

13.2 Any proposed amendment to this Constitution shall be sent in writing to the Secretary at least 30 days before the AGM or prior to the convening of an EGM. Any such proposal for amendment(s), other than those made by the Executive Committee, shall require the support in writing of at least two other Full members at the time of submitting the proposal.

13.3 All amendments to this Constitution shall be circulated to each Full member 14 days before an AGM or EGM at which they shall be tabled for discussion.

13.4 Proposed changes to the Constitution require a two-thirds majority in favour by those present and entitled to vote at an AGM or EGM.

14. Dissolution

14.1 Any motion relating to the dissolution of Cricket Switzerland shall require the consent of at least two-thirds of those present and entitled to vote at an AGM or EGM (vide Art. 7.8). Such a motion shall be submitted to the Secretary, in writing by not less than one-third of the Full members and bear the signatures of those authorised to sign on behalf of their respective organisations.

14.2 In the event of the dissolution of Cricket Switzerland, the Executive or a sub-Committee previously appointed for this purpose at an AGM or EGM shall be responsible for implementing the dissolution.

14.3 The disposal or further use of the net assets, after meeting fully all payments & liabilities, shall be applied to the furtherance of sport or as may be decided at an AGM or EGM prior to dissolution.

14.4 In no case shall the Full, Associate and Affiliate members claim that the assets are divided amongst the members.

14.5 The financial liability of each Full, Associate and Affiliate member of Cricket Switzerland shall not exceed in total an amount greater than the Cricket Switzerland annual Full, Associate or Affiliate membership fee.

15. Entry into Force

15.1 The Cricket Switzerland Constitution shall be effective immediately upon adoption.

15.2 Amendments to the Constitution shall be effective immediately upon adoption.

16. Language

16.1 The original language of the Constitution shall be English. Translations into official national Swiss languages may be approved at an AGM.

16.2 All Cricket Switzerland business, including the AGM, the EGM, the Council, and the Executive Committee meetings, shall be conducted in English. Documentation may be translated into German, French or Italian where deemed necessary.

APPENDIX A to the Cricket Switzerland Constitution

CONDITIONS OF ADMISSION TO MEMBERSHIP

A1. General principle

1.1 All clubs or organisations that conform to the dispositions of A2 or A3 or A4 (below) shall be accorded Full or Associate or Affiliate status of Cricket Switzerland subject approval at an AGM.

A2. Associate Member

2.1. At the time of applying for Associate membership, a Club or organisation is required to submit the following to the Cricket Switzerland Secretary:

- a. A valid copy of its Constitution.
- b. A valid club or organisation address registered as such with the local authorities.
- c. A club or organisation bank account with proof of solvency above CHF250.-.
- d. An electronic address designated as the club or organisation formal contact address.
- e. A list of its members together with the names of its Office bearers.
- f. Supporting letters from two Cricket Switzerland Full members.
- g. A confirmation letter, duly signed by its President and a member of its Executive, that the club or organisation is willing to abide by and adhere to the Cricket Switzerland Constitution.

2.2. Upon receipt of above documents, a person nominated by the Cricket Switzerland Executive Committee together with a member of the concerned club shall verify the reality of the ground allotted and assess on site if that ground is fit to play cricket.

2.3 The request for admission shall be initially discussed by the Executive Committee and, if considered suitable, subsequently submitted for decision to the AGM, providing that the above conditions are met.

2.4 Membership shall commence immediately following the AGM at which the application is approved.

2.5. An Associate Member has no voting rights at the AGM, nor at an EGM. It may play in the Cricket Switzerland League Championship or other Cricket Switzerland competition matches provided either that an officially authorised home ground is available for home matches or that it agrees to play home matches at an away ground. If a home match is played at an away ground, the home team shall supply the competition balls.

2.6. Associate members may first apply to become Full members at the next AGM held subsequent to the AGM at which Associate membership was approved; such application to be made fully in accordance with A3 hereunder.

2.7. An Associate Member shall apply to become a Full Member at the next AGM held subsequent to the AGM at which Associate membership was approved in order to be eligible to play in Cricket Switzerland competition matches.

A3. Full Member

3.1. At the time of applying for Full membership, a Cricket Switzerland Associate Member is required to submit the following to the Cricket Switzerland Secretary:

- a. A valid copy of its Constitution.
- b. A valid club or organisation address registered as such with the local authorities'
- c. Where applicable official authorization for use of the declared home ground given in a formal letter from the Swiss Sport Authorities in charge of the ground that the Club is allowed to use; or written confirmation from another Full member that it will allow the applicant to use its ground.
- d. A club or organisation bank account with proof of solvency above CHF 500.-.
- e. An electronic address designated as the club or organisation formal contact address.
- f. A list of its members together with the names of its Office bearers.

3.2. Upon receipt of above documents, a person nominated by the Cricket Switzerland Executive Committee together with a member of the concerned club shall verify the reality of the ground allotted and assess on site if that ground is fit to play cricket.

3.3. The Associate Member's request to becoming a Full Member shall be subsequently submitted for decision to the AGM, providing that the above conditions are met.

3.4. Membership shall commence immediately following the AGM at which the application is approved.

3.5. A Full Member shall be entitled to vote at the AGM, an EGM, as well as at Council meetings and its members shall be eligible for election to the Cricket Switzerland governing bodies. It may participate in all Cricket Switzerland activities held under the auspices of the Cricket Switzerland.

A4. Affiliate Member

4.1 At the time of applying for Affiliate membership, an entity is required to submit the following to the Cricket Switzerland Secretary:

- a. A description of its activities and evidence of how it can contribute to the activities of Cricket Switzerland.
- b. A valid physical address.
- c. An electronic address designated as the entity's formal contact address.
- d. A list of its members (if applicable).
- e. A confirmation letter that the entity is willing to abide by and adhere to the Cricket Switzerland Constitution.

4.2 The request for admission shall be initially discussed by the Executive Committee and, if considered suitable, subsequently submitted for decision to the AGM, providing that the above conditions are met.

4.3 Membership shall commence immediately following the AGM at which the application is approved.

4.4. An Affiliate Member has no voting rights at the AGM, nor at an EGM.

APPENDIX B to the Cricket Switzerland Constitution

DUTIES AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE MEMBERS

B1. Duties and responsibilities of the Executive Committee Members

The President represents Cricket Switzerland to cricketing organizations and institutions such as local authorities, Federal Sport-Amt, the media and at international cricket meetings. He/she shall be prepared to act and guide his/her colleagues in the Executive Committee or in the Council to promote cricket in Switzerland. He/she shall chair all meetings of the Executive Committee, the Council, and the General Meeting. He/she shall maintain good relations with the external sporting and other authorities.

The Vice-President shall support the President and/or deputise for him/her. In the absence of the President, he/she shall deputise for him/her. He/she shall act as Chair of the Disciplinary Committee.

The Honorary Secretary shall organize the meetings of the Executive Committee, the Council and the General Assembly, preparing their agendas, taking and distributing the minutes. He/ she shall assist the President with relations with external sporting and other authorities.

The Honorary Treasurer shall keep accurate records of the accounts of the financial transactions of the Cricket Switzerland. He/she shall prepare and present to the AGM a budget for the forthcoming financial year and shall be responsible for keeping to the budget. He/she shall verify that payments for Subscriptions are received in due time He shall inform the Executive Committee and the Council of matters that are within their purview.

The Chairman of the Competitions Committee shall be responsible for overseeing the Switzerland Competitions (League or other), the registration of players for such competitions and keeping the participating clubs informed of the current state of the competition(s). In addition, he/she shall act as Assistant Honorary Secretary.

The International Match Manager (IMM) shall manage all international matches involving Switzerland-representative teams either at home or away. In addition, he/she shall be the Chairman of Selectors of a Committee elected by an AGM.

The Youth Development Officer shall be responsible for overseeing the promotion of youth cricket in Switzerland by personal contacts with locally based youth organisations and organizing/coordinating coaching, training courses and youth fixtures both in Switzerland and abroad.

The Sponsorship Coordinator shall act as a fund raiser, seeking sponsorship for Cricket Switzerland (CS) (and/or individual CS clubs as appropriate) for the development and support of cricket both domestically, and internationally. The SC shall liaise with both prospective and existing sponsors, with all CS members, and with all other relevant organisations to ensure the delivery of all CS obligations and undertakings necessary to realize each individual sponsorship objective.

The Publicity Coordinator shall represent Cricket Switzerland to outside organizations and institutions in both traditional and digital media, such as local and Federal media organizations. The PC shall promote cricket in Switzerland including publicising all league and competition match scheduling, important events such as competition finals, international matches and tournaments. The PC shall actively liaise with CS member club representatives for timely submission of match reports, news, and any other such information relevant to the promotion of CS on both the national and international stages. The PC shall act as the principal liaison person with the website manager to ensure timely inclusion of and dissemination of all relevant material.

The Women's Cricket Development Officer is responsible for establishing and managing Cricket Switzerland's women's development cricket program across Switzerland. He/she shall identify the opportunities for women's cricket to be played, build knowledge of the game and increase participation and performance level including in structured competitions. He/she shall co-ordinate international women's fixtures.